

**Erasmus+ Ka2 Capacity Building in the field of Higher Education
BESTSDI project
Q10 workshop Novi Sad, April 08th – 10th, 2019**

08.-04.2019.	Session / content	Expected input
Location: UNS FTS, Novi Sad, xxx		
12.00 – 13.00	Registration	
13.00 – 14.15	S1 Opening <ul style="list-style-type: none"> - Welcome address (45') <ul style="list-style-type: none"> • ... - Representative UNS (<i>t.b.c</i>) • ... - Representative FTS (<i>t.b.c</i>) • ... - anybody else (<i>t.b.c.</i>) • ... - presenting FTS activities • ... - BESTSDI project (<i>Željko Bačić</i>) • Workshop agenda (<i>event coordinator</i>) 	<p style="color: red;">Speakers to be defined by FTS</p> <p style="color: red;">FTS representative – providing organizational information about workshop</p>
14.30 – 14.45	Group photo	
14.45 – 15.15	Coffee break	
15.15 – 17.15	S2 Management <ul style="list-style-type: none"> - Project Status Report M27 (<i>Željko Bačić</i>) Implementation of curriculum <ul style="list-style-type: none"> - Task 2.7 Running the courses to students – WS report /SS status (<i>Edmond Hoxha</i>) - Task 2.8 Evaluation of implementation – WS report (<i>Danny Vandenbroucke</i>) Exploitation <ul style="list-style-type: none"> - Task 4.2 LLL courses – status (<i>Hrvoje Meaški</i>) 	<p style="color: red;">Ž. Bačić – Project Status Report M27 will be submitted in paper form and presentation prepared</p> <p style="color: red;">E. Hoxha – information about executed courses in Winter semester and evaluations will collect from partners and prepare report (presentation) + Information about execution of courses in Summer semester will collect from partners and prepare report (presentation) Further engagement to collect necessary partner information!</p> <p style="color: red;">Danny Vandenbroucke – report (presentation) will prepare about evaluation of executed courses in winter semester.</p> <p style="color: red;">Hrvoje Meaški - information about executed LLL courses in Winter semester and evaluations will collect from partners and prepare report (presentation) + Information about execution of courses in Summer semester will collect from partners and prepare report (presentation) Further engagement to collect necessary partner information!</p>
Socail event – ???		

09.04.2019.	Session / content		Expected input
Location: UNS FTS, Novi Sad, xxx			
09.00 – 10.30	S3	<p>Exploitation</p> <ul style="list-style-type: none"> - Task 4.5 Exploitation - Exploitation status report (<i>Gjorgij Gjorgijev/Zlatko Srbinoski</i>) - Consortium Agreement (<i>Gjorgij Gjorgijev/Zlatko Srbinoski</i>) - New project proposals - information (<i>Željko Bačić</i>) <p>Management</p> <ul style="list-style-type: none"> - Task 5.3 National Stakeholder Coordination – 2nd Annual National SDI Report (<i>Vesna Poslončec-Petrić, Bilbil Nurce, Mladen Amović, Perparim Ameti, Goran Barović, Danijel Kukaras</i>) 	<p>Gjorgji Gjorgjiev – prepared Exploitation status report will be presented Gjorgji Gjorgjiev – final version of Consortium Agreement will be presented Further engagement by Gjorgji Gjorgjiev and Željko Bačić on finalization of document Željko Bačić – information about new project proposals will be submitted Vesna Poslončec-Petrić – overview about 2nd Annual National SDI reports will present. Providing instructions to National coordinators Bilbil Nurce, Mladen Amović, Perparim Ameti, Goran Barović, Danijel Kukaras – will prepare report on feedback from stakeholders about 2nd Annual National SDI reports Vesna Poslončec-Petrić – announcing activities connected to production of final 3rd Annual National SDI reports</p>
submit 10.30 – 11.00	Coffee break		
11.00 – 12.30	S4	<p>Quality Assurance</p> <ul style="list-style-type: none"> - Quality Assurance Review M27 (<i>Joep Crompvoets</i>) - Evaluation Report Y2 (<i>Andreas Wytzisk</i>) - External evaluation Report Y2 Novogit (<i>Anders Östman</i>) - External evaluation Report Y2 PAC (<i>t.b.c</i>) <p>Development</p> <ul style="list-style-type: none"> - T2.3 Procurement of equipment – final report (<i>Danijel Šugar</i>) 	<p>Joep Cromvoets – presentation about Quality Assurance Report M27 Andreas Wytzisk – presentation about 2nd Internal Evaluation Report Anders Östman – presentation about 2nd Novogit Evaluation Report – via conference call Danijel Šugar – presentation about Procurement of equipment final report – via conference call</p>
12.30 – 14.00	Lunch break		
14.00 – 15.30	S5	<p>Ad-hoc Task 3.2 Quality Assurance (<i>Andreas Wytzisk</i>)</p> <ul style="list-style-type: none"> - Sub-task 1 (<i>Anders Östman, Joep Crompvoets, Dubravka Sladić</i>) - Sub-task 2 (<i>Slobodanka Ključanin, Danny Vandenbroucke, Gezim Gjata</i>) - Sub-task 3 (<i>Mirko Knežević, Dragomir Grujović, Naim Preniqi</i>) - Sub-task 4 (<i>Zlatko Bogdanovski, Nikola Kranjčić, Mirza Ponjavić</i>) - Business-academia European & regional survey (<i>Željko Bačić, Joep Crompvoets</i>) <p>Discussion</p>	<p>Andreas Wytzisk – introduction to sub-tasks Anders Östman, Joep Crompvoets, Dubravka Sladić – presenting results of work on sub-task 1 Slobodanka Ključanin, Danny Vandenbroucke, Gezim Gjata – presenting results of work on sub-task 2 Mirko Knežević, Dragomir Grujović, Naim Preniqi – presenting results of work on sub-task 3 Zlatko Bogdanovski, Nikola Kranjčić, Mirza Ponjavić – presenting results of work on sub-task 4 Željko Bačić, Joep Crompvoets - – presenting results of work on Business-academia European & regional survey</p>
15.30 – 16.00	Coffee break		
16.00 – 17.00	S6	7th Project Management Board meeting (<i>chairperson Željko Bačić</i>)	
19.00	Social event - ???		

10.04.2019.	Session / content		Expected input
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09.00 – 10.30	S7	Management <ul style="list-style-type: none"> - Financial reporting and administration – status and actions <i>(Vesna Poslončec-Petrić/Željko Bačić)</i> - Final Project Report <i>(Željko Bačić)</i> - Final conference related activities <i>(Suada Džebo/Željko Bačić)</i> 	<p>Vesna Poslončec-Petrić, Željko Bačić – presentation about status of financial reporting and administration – concrete discussion with partners about missing inputs. Partners will get before workshop overview of their status and actions which they have to undertake!</p> <p>Željko Bačić – information about Final Project Report and inputs required</p> <p>Suada Džebo, Željko Bačić – information about organization of Final conference in Sarajevo and related activities.</p>
10.30 – 11.00	Coffee break		
11.00 – 12.00	S8	Wrap-up session <i>(chairperson Željko Bačić)</i> <ul style="list-style-type: none"> - WP/TG leader’s briefings - Coming events: <ul style="list-style-type: none"> ▫ Q11 workshop Podgorica <i>(Mirko Knežević)</i> - Reports on Dissemination & Exploitation activities: <ul style="list-style-type: none"> ▫ - Announcing Dissemination & Exploitation activities: <ul style="list-style-type: none"> ▫ ... - Any other business 	<p>Mirko Knežević – presentation about organization of Q11 workshop</p> <p>All partners – information about dissemination and exploitation activities</p> <p>All partners – announcing dissemination and exploitation activities</p>